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## **Iterative AI for Business**



**Every Monday and Tuesday** 



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9.30am - 5:30pm

Just £199+vat

## What you will learn:

- What a Large Language Model (LLM) is
- What ChatGPT is and what it is not
- How can ChatGPT help with administration?
- Getting started with ChatGPT
- Using ChatGPT to automate reporting
- ChatGPT extensions to write Excel formulas
- Using ChatGPT to help write Office documents
- ChatGPT for proofreading
- Task automation and reminders
- Using ChatGPT for customer support and communication
- Using ChatGPT for social media content / marketing
- Collaboration and knowledge management



